Community Values Award

Center for Fraternity & Sorority Life and Center for Civic Engagement Partnership

Calendar Year of 2015
The Community Values Award was devised by the OSU Center for Civic Engagement (CCE) and the Center for Fraternity and Sorority Life in 2010. All Greek organizations are eligible for the award. The award is given on a yearly basis to the chapter which records the highest average civic engagement hours per member, allowing smaller chapters to compete with larger chapters. This award encourages direct community engagement, which may be overlooked due to the traditional Greek focus on nation-wide philanthropy efforts.

The award benefits Greek Life by:

- Encouraging and integrating more members of the Greek community into the greater Corvallis community
- Promoting the benefits of being involved with Greek organizations
- Enhancing the positive visibility of Greek life
- Developing professional and meaningful relationships outside of campus

The award benefits local communities by:

- Providing increased numbers of volunteers in the community, particularly those engaged continuously rather than only episodically
- Strengthening relationships and partnerships between the greater Corvallis community and OSU
- Supporting community nonprofit organizations in achieving their goals for positive community change

The award benefits OSU and the Center for Civic Engagement by:

- Ensuring a larger base of volunteers to place into programs, events, and service opportunities
- Creating a connection between the OSU CCE and other campus organizations
- Promoting the visibility of the OSU CCE
- Providing more assessment and evaluation data through tracking additional civic engagement activity in the OSU community

**Service, Documentation, and Application Steps for Greek organizations:**

- **Step 1) Find a service placement (or many) in one of the following ways:**
  - Visit the CCE web site to view an updated inventory of service opportunities: [http://sli.oregonstate.edu/cce/](http://sli.oregonstate.edu/cce/).
  - Visit the CCE office for a consultation of service opportunities or email [cce@oregonstate.edu](mailto:cce@oregonstate.edu).
• Log on to Hands on Willamette to view community organizations currently seeking volunteers: [http://www.handsonnw.org](http://www.handsonnw.org)
• Members may also contact the CCE coordinators directly to find service opportunities in their area of specialty.
  o Greek Life Liaison: cce.internal1@oregonstate.edu
  o Our External Coordinators are in regular communication with community partners and can also help you find an organization that needs volunteers:
    ➔ External Coordinator #1: cce.external1@oregonstate.edu
    ➔ External Coordinator #2: cce.external2@oregonstate.edu

■ **Step 2) VOLUNTEER and program planning**
Get out, get engaged, and volunteer! If there is a large group, CCE can help organize the service event.
  ➔ Both direct (face-to-face, hands-on work) and indirect (planning, administrative tasks) hours can be logged. **Be aware that donations and participation at philanthropic events will not be counted as a service activity.** If chapters are close in service hours, we will evaluate the type of service completed. If you have questions about the different types of service, please contact CCE.
  ➔ Don’t forget to bring your volunteer tracking form! **The service activity supervisor at your site must sign this form (or a volunteer tracking form from your chapter approved by CCE) in order for the activity to be accepted for the CVA award and recorded by the CCE.**
  ➔ Visit the CCE website for tools and resources for planning service projects: [http://sli.oregonstate.edu/cce/students/civic-engagement-resources](http://sli.oregonstate.edu/cce/students/civic-engagement-resources)

■ **Step 3) Complete hour tracking forms**
Tracking forms are available on the CCE website for both individual service and group service events. **Read form instructions carefully and make sure that you understand each component of the form.** Make sure your tracking forms are signed by each service activity supervisor. Paperwork must be completed and turned in to CCE. **Hours will only be counted if they are recorded on these forms** (or another form approved by CCE staff) and turned in by the deadline each quarter.
  ➔ Forms are due the first day of Dead Week each quarter (March 9, June 1, November 30 2015) and are to be totaled at the end of the calendar year. If service work occurs during finals week or over break, the hours should be submitted during the first week of classes during the next term. The award runs via the calendar, not academic, year and therefore includes winter, spring and fall quarters (**summer not included**).
- **Step 5) Submit a final application packet to CCE by Friday, January 22, 2016.**
  - Hours tracking forms are due the first day of Dead Week each quarter (March 9, June 1, November 30, 2015). By the final application deadline, all tracking forms should already be submitted.
  - The final application must include a written narrative (approximately 2 pages) demonstrating your chapter’s impact on the community and the impact of service on your members. At minimum, please include:
    - a roster of your chapter and total number of members,
    - a summary of your service work and impact on the community and your members,
    - the number of members who participated in service,
    - hours completed, and
    - list of agencies your chapter has partnered with
  - Complete the attached application sheet

  → Submit completed tracking forms, your application, and your narrative to CCE, located at SEC 206. If nobody is in the office, forms can be dropped at SEC front desk or left in the envelope outside the CCE at SEC 206.

  → Please send an email confirming the date and location where your application was submitted.

- **Announcing a winner**

  The winning chapter will be decided based on the average number of service hours per member and upon the submission of a complete application. Numbers are tallied by counting the average number hours per chapter member. For example: if sorority A has 100 service hours and 50 members, 100/50 = 2 hours per member. If sorority B has 100 service hours and 25 members, 100/25 = 4 hours per member. Sorority B would be the winner.

  Numbers will be tallied during winter term and the winner will be announced via email to Bob Kerr, Facebook, the CCE website, and the CCE and Center for Fraternity & Sorority Life listservs. The winning organization will receive a custom certificate from the OSU CCE and the Center for Fraternity and Sorority Life, and recognition at the annual Greek Awards Ceremony in the spring. In addition, the winner will be announced in the Barometer and the CCE will send a letter of recognition to the national headquarters of the winning chapter to commend the winning chapter’s work.
2014 Community Values Award Guidelines

We encourage participation in the multiple factors of civic engagement. Here are the guidelines for submitting hours within the different civic engagement categories:

- **Direct service:**
  - Any volunteer work that includes direct action and service to the community and its members, addressing a community identified need.
  - We will count all direct service hours.

- **Advocacy and activism:**
  - Includes volunteerism and participation in events directed at raising awareness of social issues and advocacy of civic engagement.
  - We will count all advocacy and activism hours.

- **Philanthropy and giving:**
  - Includes participation in the hosting and/or planning of events or projects with a philanthropic purpose or goal, usually through donation of funds or goods to address issue areas of social justice and community needs.
  - We will accept all hours spent planning and/or hosting philanthropy and charity events and programs.
  - We will **NOT** accept hours from participating in or attending a philanthropy event or other hours of contributing to a charitable cause (i.e. giving blood, etc.)

- **Social Justice Education and Awareness:**
  - Includes active participation in an event, program, or training that relates to an issue or problem of social justice.
  - We will count all hours from this category.

- **Other:**
  - If you feel that you have hours that do not fit into the above categories but should be counted towards the CVA, please feel free to list them with a complete and specific description.
  - Whether or not these hours are counted is at the discretion of the CCE.

Regardless of category, **hours will only be accepted with complete information.** This includes the date, the community organization you worked with, the name and phone number of your site supervisor from the community organization, a complete description of the work you did, the category of civic engagement, the issue area addressed, number of hours served, and a signature from your site supervisor. Again, we will not accept hours if any of this information is missing, incomplete, or unclear. We highly recommend using the CCE hours tracking form, but if you are more comfortable using your own format, you are welcome to, given that all of the above information is included.
2015 Community Values Award Application Form

Chapter Name: ______________________________ Chapter Contact Name: ______________________________

Position in Chapter: ___________________________ E-mail Address: _________________________________

Phone Number: ________________________________ Number of Members in Chapter: __________________

Please include a two page essay including a roster of your chapter, a summary of your service work including impact on the community and your members, the number of members who participated in service, hours completed, and agencies involved in your report. Turn in your application information, essay, and hours tracking forms to the CCE at SEC 206 no later than Friday, January 22, 2016.

If you have any questions, please contact Mariah Waite, Greek Life Liaison, at cce.internal1@oregonstate.edu.

Please be sustainable! If you print this whole document, please print double-sided. Better yet, just print this page for the application. ☺