Growing Food Security Coordinator Position Description, 2017-2018
Student Sustainability Initiative – Student Leadership & Involvement

The Growing Food Security project coordinator leads educational events and supports student engagement in building a sustainable and equitable food system for all OSU community members.

Student Leadership & Involvement
Transformative Learning * Intentional Engagement * Conscious Community
Authentic Leadership * Social Justice

Student Leadership and Involvement (SLI) shapes campus culture through self-discovery, leadership development, collaboration, community building, and social responsibility with a myriad of active learning opportunities, preparing students to be catalysts for a more equitable and caring world.

Within SLI, the Student Sustainability Initiative (SSI) works to advance student efforts to create a culture of sustainability at OSU through programming that fosters environmental, social, and economic justice. SSI believes educational institutions have a responsibility to model innovative tools, systems, and ways of thinking to create a more sustainable world and provide students opportunities to become leaders creating that change. One of SSI’s three Initiatives, Growing Food Security (GFS) is a collaborative program with the Human Services Resource Center (HSRC) and the Center for Civic Engagement (CCE). We define food security as universal access to nutritious, safe, culturally-appropriate foods that are sustainably produced. Growing Food Security engages students in building a sustainable campus food system through:

- Student-run organic gardens at Avery Lodge and the Student Experience Center
- Produce donation and service opportunities at the OSU Emergency Food Pantry
- Sustainable cooking workshops
- Educational discussions about food security and sustainable food systems

The Program Coordinator will be responsible for planning and managing GFS events as part of the initiative team and maintaining partnerships with other food security organizations. We are seeking candidates with passion and skills in Agriculture, Landscaping, Gardening, Nutrition, Education, Food Security, Food Systems, and/or Cooking with local, seasonal foods.

The successful candidate will demonstrate an aptitude to be effective in all responsibilities of the position.

Position Responsibilities:

- Plan, run, and evaluate events and programming related to local food and food security
- Maintain relationships with on and off-campus partners working in related fields, particularly the Cultural & Community Kitchen, OSU Sustainability Office, OSU Sustainable Food Group, the Organic Growers Club, UHDS, local food pantries, the Corvallis Sustainability Coalition’s Food Action Team, and the Corvallis Environmental Center’s SAGE garden program
- Regularly attend and actively contribute to GFS committee meetings and SSI Staff Meetings
- Recruit volunteers to support GFS initiatives through tabling, classroom presentations, and other outreach activities
- Meet weekly with the GFS facilitator to provide updates on work; come prepared and follow through on assigned tasks
- Remain knowledgeable about SSI’s initiatives, events, grants, and volunteer/job opportunities and respond to student inquiries in a professional and welcoming manner
- Actively participate in staff training and professional development opportunities
- Work with SSI’s Administrative Coordinator to manage project budget and make purchases in a timely manner
- Work with marketing team to promote projects and events in a timely and effective manner
- Uphold the values of Student Leadership & Involvement
- 2.5 hours per term on average to support signature SLI events and programming
- 2.5 hours per term on average for ongoing professional development and community building

Required Qualifications:
- Demonstrated organization skills
- Experience working independently and collaboratively
- Effective verbal and written communication skills
- Must be a currently enrolled student at Oregon State University for at least 6 academic credits
- Must be in good academic standing for the term prior to selection and during entire period of employment
- Must maintain at least a cumulative GPA of 2.0 (undergraduates) or 3.0 (graduates)

Preferred Qualifications:
- Demonstrated knowledge of and passion for holistic (environmental, social, and economic) sustainability
- Prior involvement in leadership activities, student organizations, event planning and/or outreach activities
- Experience coordinating volunteers
- Experience supervising, training, and/or mentoring others
- Maintain at least a cumulative and term GPA of 2.5 (undergraduates)

Terms:
- Start date: September 5, 2017 (with one required training day spring term on May 21, 2017)
- Expected to work an average of 15 hours each week, including evening and weekend hours as required to implement effective programming
- Required to attend weekly staff meetings, individual supervisory meetings, and staff trainings
- Pay rate is $10.55 per hour

Training Commitment:
- Spring Training Day: Sunday, May 21, 2017
- Fall Training: Tuesday, September 5 – Tuesday, September 19, 2017

OSU commits to inclusive excellence by advancing equity and diversity in all that we do. We are an Affirmative Action/Equal Opportunity employer, and particularly encourage applications from members of historically underrepresented racial/ethnic groups, women, individuals with disabilities, veterans, LGBTQ community members, and others who demonstrate the ability to help us achieve our vision of a diverse and inclusive community.

Questions?
Contact Jen Myers, Student Sustainability Initiative Program Coordinator, by calling (541) 737-6938 or sending an email to jen.christionmyers@oregonstate.edu