SSI FEE BOARD MINUTES | OCT. 25TH 2013

DETAILS

Minute Taker: Jen Christion Myers
Timekeeper: Jen Christion Myers
Present: Cassidy Radloff, Tim Oravec, Jesse Pettibone, Olivia Poblacion, Emily Bowling, and Jen Christion Myers
Absent: Elliot Finn, Andrew Futerman, Rachel Tholl, and Brandon Trelstad

AGENDA

Travel Grant Application – Danielle Heenehan, presented by Cassidy Radloff 12:00-
Executive Report and SIFC Review
Next Meeting, presented by Timekeeper (5 Minutes)

MINUTES

TRAVEL GRANT APPLICATION -- DANIELLE HEENEHAN, PORTLAND MUSHROOM CULTIVATION WEEKEND – 2:05 – 2:45 PM

DISCUSSION

• Sustainability related but not strong focus
• Will directly impact applicant’s learning related to her major
• Make a recommendation about the broader impact for students on campus – suggest she run a workshop for students on what she learned
• Proximity of workshop and hostel lodging are positive
• This should be a resource for students seeking travel so
• Table evaluation of criteria until next meeting

DECISION(S)

• Vote was made on (a) contacting applicant to consider opportunities for representing OSU and provide a broader student impact.
• Cassidy will send out rubric and instructions for members to review.

EXECUTIVE REPORT OVERVIEW – 2:45 -- 4:15 PM (WITH BREAK FOR SIFC RECOMMENDATION REVIEW)

DISCUSSION

• Meeting with Pricilla-Deadline Extension (2 Weeks) (In by next Tuesday to meet deadline)
• Most up to date Strategic Plan included (edits still there-need to be looked/cleaned up at still)
• Need time to touch on all points made in introductory paragraph
• Why are there specific percentages/goals? Attempting to set a baseline this year, moving these specific numbers out of the report?
• Discussion/Edit of SSI Update to SIFC
• Discussion of the evolution year to year of the SSI Staff positions (ex. Landscape Coordinator- SSI Garden, Infrastructural projects on campus, planning for SEC, etc.)
• Student efforts to get involved in creating more sustainable architecture on campus- Brandon’s office? A new student position? Committee of students to discuss what they want to see in terms of sustainability in infrastructure projects on campus?
• Sustainability “check-list”/reminders sent out to student groups/organizations pertaining to program planning, spending, etc.
• Sustainability Advocates- SSI facilitates projects, ideas, etc.? 
• Physical Work Space- still an issue. Need for more work stations, and a larger meeting space. Not ADA accessible, not going to change it b/c of the move to the SEC.
• Storage for the SSI when we move to the SEC; solar trailer, etc.
• SWOT Analysis updated
• Jen will send out updated Executive Report to other Board Members for review – please submit feedback by Monday, Oct. 28th at 5 pm

SIFC REVIEW RECOMMENDATIONS –EMILY BOWLING 3:33 – 3:45 PM
• 2006 fee increase of $8.50/student/term to purchase renewable energy credits. After a few years, that fund was transferred to support energy infrastructure projects. Because of unforeseeable problems, infrastructure projects did not go through. We are required to develop a plan to spend this balance more effectively.
• Emily gave an overview of SIFC’s review recommendations.

PROJECT GRANT CRITERIA REVIEW
DECISION
• Fee Board Members will review the Project Grant application and instructions in preparation for the next meeting.

NEXT MEETING – TUESDAY, OCT 29TH, 6PM – 8PM
DECISION
• The next meeting will be on Tuesday, Oct 29th from 6 pm to 8pm at SSI.
• Potential agenda items include:
  o Updating the project grant applications and plan for advertising
  o Make a decision about grant evaluation criteria

Observers: Olivia Poblacion, Jen Christion Myers, Emily Bowling
Notes: Jen Christion Myers and Cassidy Radloff