SSI FEE BOARD MINUTES | OCT 29, 2013

DETAILS

Minute Taker: Rachel Tholl
Timekeeper: Rachel Tholl
Present: Tim Oravec, Cassidy Radloff, Olivia Poblacion, Jesse Pettibone, Jen Christion Myers, Rachel Tholl
Absent: Emily Bowling, Brandon Trelstad, Andrew Futerman, Elliot Fin

AGENDA

Editing of Rubrics, presented by Cassidy
Next Meeting, presented by Timekeeper (5 Minutes)

MINUTES

EDITING OF RUBRICS – 6:06 TO [END TIME]

DISCUSSION

• Sustainability Project Grant Instructions
  o Made Title and About sections more specific to sustainability; split up about sections into 2 sections about the SSI and about the grant program, changed title to “Sustainability Project Grant Program.” Edited wording and punctuation of Available Funds and Eligibility. Changed Review Process to reference Fee Board and reviewers directly, set specific date as to when applicants will be notified (Jan 15).
    ▪ Last meeting of Fall term Board will figure out meeting days/times for Winter.
  o Decided that project grant recipients go to SSI Admin for all purchasing and Fee Board for other questions unrelated to purchasing. More thorough follow-ups will also be done by SSI Admin.
  o Updated Rubric by reorganizing & rewording criteria. Removed Novelty and Reproducibility categories. Added consideration of timeline and applicant qualifications to Feasibility category. Created category of Lasting impact. Changed Personal value to Educational value for the grant recipient(s). Updated categories to have different values; more points to Sustainability, Lasting impact, Impact and learning for the general student population, and Educational value for the recipient(s). Removed Appropriate Purchasing and added it to cost effectiveness.
  o Changed application due date to December 27.
  o Reworded Timeline to be more specific to 2014 requirements.
  o Updated Budget to include sustainability considerations in purchasing.
DECISION

- The next meeting will be on [Date] from [Start Time] to [End Time] at SSI Center.
- Potential agenda items include:
  - [Name of Item]
  - [Name of Item]
  - [Name of Item]

Observers: Rachel Tholl, Jen Christion Myers, Olivia Poblacion
Notes: Rachel Tholl