SSI FEE BOARD MINUTES | AUGUST 22, 2011

DETAILS

Minute Taker: Justin Russell  
Timekeeper: Morgan Dumitru  
Present: Justin Russell, Morgan Dumitru, Olivia Poblacion, Kyle Ireton, Brian Laird, and Brandon Trelstad  
Absent: Eric Alexander

AGENDA

Announcements, presented by all (5 Minutes)  
Process Proposals, presented by Morgan (10 Minutes)  
Selection of New Member, presided over by Justin (50 Minutes)  
Strategic Planning, presided over by Brandon (30 Minutes)  
SSI Travel Grants, presented by Olivia (10 Minutes)  
Solar Trailer, presented by Morgan (10 Minutes)  
Next Meeting, presided over by Justin (5 Minutes)

MINUTES

ANNOUNCEMENTS – 3:20 PM TO 3:43 PM

DISCUSSION

• Dixon- RFP going out Wednesday. Direct construction costs of $442k of ‘hard-costs’. Board must decide whether to fund this amount. Previous approval was for $359,000.  
• Morgan- agreed last meeting to keep minutes for meetings.  
• RLF- Olivia has interest in working with OSU Athletics. Need to contact Greg and obtain marketing materials before meeting with Athletics.

DECISION(S)

• Vote: All members in favor of increasing project funding by $83,674 for the Dixon Recreation Solar project

ACTION ITEMS

• Olivia will send out a Doodle poll to arrange a meeting between Greg, Justin, and herself this week.

PROCESS PROPOSALS – 3:43 TO 3:51

DISCUSSION

• Morgan proposed that the Board consider publishing a summary of its expenditures (e.g. grants, loans, projects, etc.) at the end of every fiscal year. Need to develop some document
to account for spending throughout the year. Possible creation of fiscal year budget actual spending.

- Morgan proposed that the Board publish its next meeting time and location somewhere public, so that it was staying true to the nature of the meetings as public.

**DECISION(S)**

- The Board agreed that the Fee Board Chair should be responsible for creating a report at the end of every fiscal year, outlining the allotted and disbursed payments made by the Board during that year.
- The Board agreed to publishing its next meeting time and location on its page of the SSI website and in the preceding SSI listserv newsletter.

**ACTION ITEMS**

- Justin will create FY11 expenditure list by next meeting.

**SELECTION OF NEW MEMBERS – 3:54 TO 4:22**

**DISCUSSION**

- Criteria for applicants
  - Future time as a student
  - Familiarity with the SSI, environmental groups, or non-profit management.
  - Undergraduate v. Graduate
  - Past SSI employment
  - Indication of ability to carve out time for position

**DECISION(S)**

- Board selected Ryan Stewart for appointment to the vacant Board Member position.

**STRATEGIC PLANNING – 4:25 TO 5:55**

**DISCUSSION**

- The Board discussed revisions to each of the SSI’s goals, the strategies outlined for each goal, and the proposed tactics for each strategy.
- There was also discussion over revisions to the vision and mission statements.

**DECISION(S)**

- The Board agreed to the revisions made to goals, strategies, and tactics.
- The Board agreed to a change in the vision statement. It is now: “Student efforts at OSU create a culture of sustainability and empower a new generation of leaders.”
- The Board revised the mission statement. It is now: “Advance student efforts in creating a culture of sustainability at OSU through action, education, and opportunity.”

**ACTION ITEMS**

- All members will update the section of the strategic plan previously assigned to them by the next meeting.

**SOLAR TRAILER – 5:56 TO 6:00**

**DISCUSSION**

- AABC and Sustainability office would like direction from Board regarding intent and uses of solar trailer.

**DECISION(S)**

- This topic will be tabled until next meeting

**NEXT MEETING – 6:00 TO 6:10**

**DECISION**

- The Board cannot select a time and location at this time.
• Potential agenda items include:
  o Solar Trailer
  o Board Member Orientation
  o Strategic Planning

ACTION ITEMS
• Justin will create draft Board Member Orientation list by next meeting.
• Justin will have grant documents ready for board approval by the next meeting.
• Justin will create a doodle poll for the next meeting.

Observers: Emily Bowling
Notes: None.