SSI FEE BOARD MINUTES | OCTOBER 21, 2011

DETAILS

Minute Taker: Morgan Dumitru  
Timekeeper: Justin Russell  
Present: Morgan Dumitru, Brandon Trelstad, Brian Laird, Justin Russell, Emily Bowling, Kyle Ireton, Ryan Steward, Olivia Poblacion  
Absent: Laura Jones, Eric Alexander

AGENDA

Solar Trailer, presented by Brandon (20 Minutes)  
General Updates, presented by Board (10 Minutes)  
Emily Bowling / Eric Alexander Membership, presented by Morgan (5 Minutes)  
Approve Changes to Bylaws, presented by Justin (1 Minutes)  
Grant Advertisement, presented by Justin (7 Minutes)  
Fee Board Training Needs, presented by Morgan (3 Minutes)  
SSI Domain Change, presented by Morgan (12 Minutes)  
Verify Final Decision on Gilmore Rain Garden Grant Proposal, presented by Justin (26 Minutes)  
Next Meeting, presented by Timekeeper (5 Minutes)

MINUTES

SOLAR TRAILER – 1:50 PM TO 2:10 PM

DISCUSSION

• Brandon presented a proposal on the future management and funding of the OSU Solar Trailer. 
• Board discussed usage of trailer, management of the cost of recovery, funding of operating costs, and what qualifies as operating costs.

DECISION(S)

• Board agreed to the development of two sets of interior posters for the Solar Trailer, one with student efforts on sustainability at OSU, and collective efforts on sustainability at OSU. 
• Board approved proposal, pending adjustment to operating cost definition and labor cost division. Final

ACTION ITEMS

• Brandon will adjust the proposal and email it to the Board for review by the next meeting.

GENERAL UPDATES – 2:10 TO 2:20
DISCUSSION
• Brian updated the Board on the schedule for Bill McKibben’s visit, and the sustainability tour.
• Brian updated Board on funding needs for Power Shift West. Asked Board to fund $300-$400 for transportation, $10 per registrant, and $1480 for 10 rooms (including tax).
• Justin updated Board on the Dixon solar hot water heater bids. These bids came in at 70% to 90% above anticipated. All bids were rejected. Changes will be made to plans, and second round of bids will be opened up in two months.
• Brandon updated Board on current Photo-Voltaic projects.

DECISION(S)
• Board agreed to provide the requested funding for Power Shift West, pending details on the number of registrants. Funding to be provided from source agreed in previous meeting, and to the maximum agreed to in previous meeting.

EMILY BOWLING / ERIC ALEXANDER MEMBERSHIP – 2:20 TO 2:25
DISCUSSION
• Board discussed shifting roles of SSI advisors, and how Board membership should shift to make sense.

DECISION(S)
• Board agreed that Emily Bowling will, as of today, officially join the Board. Eric Alexander will no longer be considered an active board member.

APPROVE CHANGES TO BYLAWS – 2:25 TO 2:26
DISCUSSION
• Justin notified board that no changes were needed to meet SIFC guidelines.

DECISION(S)
• Board approved bylaws as revised last meeting.

GRANT ADVERTISEMENT – 2:26 TO 2:33
DISCUSSION
• Justin updated Board on developments within advertising activities.

ACTION ITEMS
• Just will send final draft of description paragraphs by next meeting.
• Olivia will write an Ecologue post for Travel Grants and send to Megan by next meeting.
• Morgan will put together and submit an MU Axis Slides ad by

FEE BOARD TRAINING NEEDS – 2:33 TO 2:36
DISCUSSION
• Justin would like to know what the SIFC would like the budget to look like.
• Brandon suggested an update on what has changed from last year.
• Justin recommended advice on process.

ACTION ITEMS
• Morgan will follow up with Jenn and Josh by next meeting to clarify what they want to provide, and will pass that information along to the board.

SSI DOMAIN CHANGE – 2:37 TO 2:49
DISCUSSION
• Morgan updated the Board on the current options: oregonstate.edu/sustainability/ssi, ssi.oregonstate.edu, and oregonstate.edu/ssi.
• Brandon raised concerns about the importance of efficacy of movement.
**DECISION(S)**
- The Board leaned towards oregonstate.edu/ssi, but agreed to defer to consensus from Morgan and Brian.

**ACTION ITEMS**
- Morgan will check with Central Web Services to see if they have input.

**VERIFY FINAL DECISION ON GILMORE RAIN GARDEN GRANT PROPOSAL – 2:49 TO 3:15**

**DISCUSSION**
- Board discussed the updated proposal. Particular emphasis was given to the cost and scale of the project.

**DECISION(S)**
- Board agreed to stipulate that the SSI will design educational signage.
- Board agreed to fund the grant project to the tune of $4,500, and will work with them to reduce costs and increase student involvement and volunteering. The Board agreed to fund up to $6,000 if absolutely necessary to ensure successful completion of grant project.

**ACTION ITEMS**
- Justin will contact grant applicants with decision.

**NEXT MEETING – 3:15 TO 3:20**

**DECISION**
- The next meeting will tentatively be on October 28th from 2:00 to 4:00 at the SSC.
- Potential agenda items include:
  - Student Wage Fund
  - Strategic Planning
    - Confirm Empowerment and Leadership Sections
    - Begin putting together a 1-2 year strategic plan and 3-5 year strategic plan, each with measurable and time-bound goals.

**ACTION ITEMS**
- Justin will contact Laura and Olivia to notify and confirm date.

**Observers:** None.