SSI FEE BOARD MINUTES | JANUARY 26, 2012

DETAILS

Minute Taker: Morgan Dumitru
Timekeeper: Justin Russell
Present: Morgan Dumitru, Justin Russell, Brian Laird, Olivia Poblacion, Kyle Ireton, Laura Jones, Brandon Trelstad, Emily Bowling
Absent: Ryan Stewart

AGENDA

Budgeting, presented by Justin Russell (90 Minutes)
Updates, presented by Brandon Trelstad (5 Minutes)
Strategic Plan, presented by Brandon (5 Minutes)

MINUTES

BUDGETING – 2:00 TO 4:08

DISCUSSION

• Board discussed specific questions asked of them by SIFC. Morgan and Brian supplied updated information and statistics.
• Brandon clarified state of RLF use.
• Board discussed history, use, needs, and future of RLF.
• Board discussed demands on the Director(s) and the possibility of creating a full-time professional support position.
• Board discussed Design, Visibility, Events, Outreach, and Partnership positions.
• Board discussed Finance, Administration, Director, and Assistant Director positions.
• Brian proposed either (1) creating an Assistant Directorship, or (2) splitting the Finance and Administrative Coordinator position in two.
• Board discussed possibility of creating a Research Grant program.
• Board reviewed specific numbers.
• Morgan reminded board (1) that we haven’t had the Sustainability Office or Organic Growers Club go through an application process yet, and will want to do that soon, and (2) that we haven’t been taking detailed minutes recently due to reviewing Grant Applications and constructing the budget.

DECISION(S)

• Board decided to stop capitalizing the RLF.
• Board agreed to table the discussion on what existing RLF funds would be used for.
• Board agreed that we should not hire a full-time professional support position.
• Board agreed that it would not increase the number of positions beyond eleven (the number hired last spring).
• Board agreed to table the discussion of specific position descriptions.
• Board agreed to run a small trial Research Grant program using existing funds, and hold off on a budget allocation until a successful.
• Board agreed to increase pay rates to adjust for (a) the increase in minimum wage, and (b) the increase in responsibilities.
• Board agreed to decrease travel grants in recognition of the slowly increasing momentum.
• Board agreed to have the Sustainability Office or Organic Growers Club go through an application process after the next meeting.

ACTION ITEMS
• Justin will finish the budget and email it to the board for a remote vote by Sunday.
• Justin will write up a brief summary of minutes from each of the last few board meetings.

UPDATES – 2:20 TO 2:25
DISCUSSION
• Brandon updated board on Rec Sports and Dixon projects.

STRATEGIC PLAN – 4:08 TO 4:10
DISCUSSION
• Brandon requested that we prioritize the creation of a short-term strategic plan during our next meeting.

ACTION ITEMS
• Each member responsible for a section of the strategic plan will come up with time-bound and measurable goals by our next meeting.

Observers: None.
Notes: None.