SSI FEE BOARD MINUTES | MAY 18, 2012

DETAILS

Minute Taker: Morgan Dumitru
Timekeeper: Justin Russell
Present: Kyle Ireton, Justin Russell, Ryan Stewart, Olivia Poblacion, Brian Laird, Morgan Dumitru, Brandon Trelstad, Emily Bowling
Absent: Laura Jones

AGENDA

Green Roof Installation Proposal, presented by Keir Thomas (45 Minutes)
EWB Grant Application: OCCUH Foundation, presented by Justin (10 Minutes)
SEC, presented by Brian and Morgan (75 Minutes)
Next Meeting, presented by Timekeeper (1 Minute)

MINUTES

GREEN ROOF INSTALLATION PROPOSAL – 11:00 TO 11:45

DISCUSSION

• Keir presented to the Board (1) a verbal summary of the history, focus, logistics, and needs of this project, (2) a MoU between the SSI and the Dept. of Horticulture on construction, maintenance, and use rights and responsibilities, and (3) a budget outlining the cost.
• Justin asked for clarification (1) that the Dept. of Horticulture will be responsible for maintenance, and (2) that the quotes were competitive.
• Keir suggested that this would be an initial outlay, and would not necessarily be duplicated in the future. Using these materials as a guide, the Dept. of Horticulture might be able to create
• Brandon noted that a one-year MoU for maintenance is very short, and might not be well received by Landscape Services because they will see it as an indication that after a year no one will be maintaining it. Suggested that the MoU be at least two years. SSI or Dept. of Horticulture will need to commit to that second year of maintenance, but not necessarily putting it on one or the other at this point.
• Watering would be automatic, maintenance is to check watering and weed. GreenFeathers has an established maintenance schedule. Will take approximately 1-2 hours with two staff twice a week.
• Total amount requested is $9,056.83.
• Brandon noted that there are a few things not accounted for in the budget: signage (~$500), trenching (~$500), and miscellaneous (~$1000). Brandon’s recommendation was that the Board consider a decision of “not to exceed $11,000.”
• Main reservations are (1) getting a revised budget, and (2) securing a revised MoU providing two years of maintenance from the Dept. of Horticulture or the SSI.

DECISION(S)
• Board agreed to provide funding for this project, not to exceed $11,000, contingent on receipt of a revised budget and MoU. These funds will fall under the SSI Projects line of the budget and will come from the fund balance that exists because of underutilization of operational budget in past years.

ACTION ITEMS
• Justin will contact Keir by next week.

EWB GRANT APPLICATION: OCCUH FOUNDATION – 11:45 TO 11:55

DISCUSSION
• Board reviewed and discussed Zachary Dunn’s grant application, requesting $650 to fund the creation of a tool shed foundation at OCCUH by the OSU Chapter of Engineers Without Borders as a way of training for a similar project in Kenya.
• It was noted that they’re using a cement mixer for this and may not have one in Kenya.

DECISION(S)
• Board agreed to fund the project at up to $650, with a soft recommendation that the group consider hand-mixing the cement.

ACTION ITEMS
• Justin will contact Zachary by next week.

SEC – 11:55 AM TO 1:10 PM

DISCUSSION
• Brian updated Board on current circumstances of the SSI’s potential movement to the SEC, and presented current designs.
• Changes to those designs (already addressed but not reflected yet):
  o Moving conference room to upper right-hand corner and replacing CCE Coordinator office.
  o Putting two medium and one small private office in the lower left-hand corner.
• Board discussed benefits and costs of moving into the SEC.
  o Benefits
    ▪ Co-location with other programs and departments
    ▪ Center-of-campus location
    ▪ Staff may perceive themselves connected to other OSU programs on a greater level
    ▪ Perceived by others as more inclusive/mainstream
    ▪ More awareness of the SSI from other groups
  o Costs
    ▪ Tangible demonstration of a sustainable lifestyle
      ▪ Earth Tub, Solar Trailer, Demonstration Gardens
    ▪ Program Identity / Culture
    ▪ Opportunity for students to take ownership and manage a space

DECISION(S)
• If no further interior space is cut or changed (besides the two amendments above: conference and office) and there is an adjacent, 1/20th of an acre are for student-coordinated sustainable landscaping and gardening.
  o Kyle: Yes
  o Ryan: Yes
  o Justin: No
Brian: No
Olivia: No
Morgan: Yes

ACTION ITEMS
- The group will reconvene after SSI staff meeting Tuesday at 7:30 to confirm the decision and review any new information. Emily is looking into options at the APCC. Brian will email the Board to remind them of this change in time.

NEXT MEETING – 1:10 TO 1:11
DECISION
- The next meeting will be on Friday, May 25, 2012 from 11 AM to 1 PM at the OSU Student Sustainability Center.

Observers: Keir Thomas