SSI FEE BOARD MINUTES | JULY 26, 2012

DETAILS

Minute Taker: Brian Powell
Timekeeper: Brian Laird
Present: Brian Powell (SSI Administrative Coordinator, non-voting), Brian Laird (Fee Board Chair, voting), Brandon Trelstad (SSI Advisor, non-voting), Ryan Stewart (Voting Member), Olivia Poblacion (Voting Member), Amy Hoffman (SSI Director, non-voting), Morgan Dumitru (Observer, former SSI Co-Director)
Absent: Emily Bowling (SSI Advisor, non-voting), Kyle Ireton (Voting Member)

AGENDA

Updates, presented by Amy (5 Minutes)
SIFC SSI Review Committee, presented by Brian Laird and Brandon (30 Minutes)
Student Experience Center, presented by Brian Laird (16 Minutes)
Green Fee Funded Buildings, presented by Brandon (3 Minutes)
Revolving Loan Fund (RLF) Projects, presented by Brandon (7 Minutes)
Next Meeting, presented by Timekeeper (8 Minutes)

MINUTES

UPDATES – 9:07 TO 9:12
DISCUSSION
• SSC ADA Accessibility project is moving forward, and Brian Powell is working on identifying the funding source(s)
• Amy is working on arranging Fall staff training

SIFC SSI REVIEW COMMITTEE – 9:12 TO 9:42
DISCUSSION
• The board reviewed a document sent to the SSI Fee Board Chair from the SIFC Chair outlining the process for the SIFC’s review of the SSI.
• Brandon provided additional updates to the board on the SIFC SSI Review Committee, including that there is a strong presence of AABC members on the review committee, there is a sufficient amount of student members, and the lack of an established procedure outlined for communication with the SSI Fee Board and the SIFC. Brandon also pointed out that we do not necessarily have to act on SIFC’s recommendations, but not doing so could lead to tension with the SIFC and potential future budget cuts. Brandon also updated the board on the communication between the AABC and the SSI Fee Board, and how the AABC will try to
forward more concerns brought up by the SIFC to the SSI. The SIFC is also advised by Larry Roper, in addition to Jennifer Creighton-Neiwert and it may be useful in the future to meet with Larry in addition to Jennifer. Adding Brandon as a budget authority will wait until after the index is split.

- Brandon updated the board on the plant fund, including that the plant fund may have to be put on hold until after the SIFC SSI Review Committee has completed its review. Brandon also updated the board on his lack of funds to complete two more structural analyses of buildings on campus (a review to determine if various buildings on campus can withstand the weight of solar panels on their roofs).

DECISION(S)
- If in two weeks from now we have not heard from the SIFC SSI Review Committee, the board will initiate contact with the committee.

STUDENT EXPERIENCE CENTER – 9:43 TO 9:59

DISCUSSION
- Next General Meeting: August 8th, 9:00 AM-10:30 AM, MU Board Room
- Sustainability Workshop: August 22nd, 9:00 AM-11:30 AM, MU Board Room
- Brian Laird brought up to the board that we should have a meeting to discuss whether or not moving into the SEC is currently our plan so that we can communicate our plan to the SEC committees in the future.
- The board discussed what has been decided in the past regarding the SSI’s conditions for moving into the SEC. These conditions include workstations, gardening space, sustainability features in the SEC, and lounge space among other things.

ACTION ITEMS
- Brian Laird will follow up with Eric about Justin’s e-mail and add in the “line in the sand” about outdoor gardening space.
- Brian Laird will look for the documents that the SSI has regarding what the SSI will be getting in the SEC as well as what conditions have been previously established between the SSI and the SEC Space Allocation committee.

GREEN FEE FUNDED BUILDINGS (STRUCTURAL ASSESSMENTS) – 9:59 TO 10:02

DISCUSSION
- Brandon updated the board that two structural assessments are currently in process and that two are planned for the future, the latter of which we will need to locate funding for.

REVOLVING LOAN FUND (RLF) PROJECTS – 10:02 TO 10:09

DISCUSSION
- Brandon updated the board on future projects, one of which is the Salmon Disease Research Lab.
- Brandon needs estimates of costs before moving forward with proposals to use the funds. Brandon estimates that we should use at least $200,000 of the funds - potential projects that could be done include more steam trap projects, lighting, etc.
- Brian L. proposed that the board identify at least one small project that the board can accomplish with the funds, possibly a project that costs $50,000, leaving the SSI with $50,000 in the fund if the Salmon Disease Research Lab costs $200,000.

ACTION ITEMS
- Brandon will have estimates of costs to implement a steam trap project by the next Fee Board meeting on August 9, 2012.
NEXT MEETING – 10:09 TO 10:17

DECISION

- The next meeting will be on August 9, 2012 from 9 AM to 10:30 AM at the Student Sustainability Center.
- Potential agenda items include:
  - The meeting after August 9, 2012 will be potentially be on August 28 or August 29, 2012.
  - Trial of the research grant program
  - RLF Updates (estimates for stream trap project)

Observers: Morgan Dumitru (former SSI Co-Director, AY12)