SSI FEE BOARD MINUTES | NOVEMBER 30, 2012

DETAILS

Minute Taker: Brian Powell
Timekeeper: Brian Laird
Present: Kevin Ahern, Brigitte Cluver, Shyanne Woods, Brian Laird, Brian Powell, Elliot Finn, Lindsey Alamode, Brandon Trelstad, Emily Bowling,
Absent: Amy Hoffman, Ryan Stewart

AGENDA

Project Grant Applications, presented by Brian Laird (161 Min)
Next Meeting, presented by Timekeeper (1 Min)

MINUTES

AGRICULTURAL AWARENESS WEEK – 2:10 TO 2:20
DISCUSSION
• The Board discussed the project grant application and raised concerns around the lack of details for a speaker, the cost of the event, the relevance of the event to sustainability, and details of the event.
• The Board discussed requiring follow up questions for this group’s grant application.
DECISION(S)
• The Board decided to revisit this application (see “Review of Postponed Applications” section for decision).

CO-OP – 2:21 TO 2:30
DISCUSSION
• The Board discussed this project grant application and raised concerns about the amount of tools, the breakdown of the budget, removing the water offset, the necessity of raised beds, longevity of the project, approval from UHDS, support from other co-op residents, and risk management of construction.
• The group discussed requiring follow up questions for this group’s grant application.
DECISION(S)
• The Board decided to revisit this application (see “Review of Postponed Applications” section for decision).
**BEEKEEPING** – 2:30 TO 2:36
**DISCUSSION**
- The Board discussed this project grant application and raised concerns about the impact on students, and purchasing logistics (retaining ownership of equipment).

**DECISION(S)**
- The Board decided to not fund the beekeeping project grant.

**BIKE CORRAL** – 2:37 TO 2:38
**DISCUSSION**
- The Board discussed the project grant application

**DECISION(S)**
- The Board decided not to fund the bike corral project grant.

**CAREER WARDROBE MAKEOVER** – 2:39 TO 2:47
**DISCUSSION**
- The Board reviewed the project grant and was satisfied with the use of fundraising in the project to fund later travel. The Board raised concerns about the budget, including underestimates for line items (rental for Ballroom), and advertising.

**DECISION(S)**
- The Board decided to fund the career wardrobe makeover for up to $500.

**COMMUNITY FOOD NETWORK INTERNSHIPS** – 2:48 TO 2:52
**DISCUSSION**
- The Board reviewed the project grant and raised concerns about funding internship wages (purpose of project grants and logistics for payment).

**DECISION(S)**
- The Board decided not to fund the community food network internships project grant.

**COOKING CLASSES** – 2:53 TO 3:00
**DISCUSSION**
- The Board reviewed the project grant application and raised concerns about relation to sustainability, where the chefs will be coming from, the rental fee for Snell kitchen

**DECISION(S)**
- The Board decided to fund the cooking class project grant.

**FARMERS MARKET** – 3:01 TO 3:10
**DISCUSSION**
- The Board reviewed the project grant application and discussed the feasibility of the project and the budget (DJ, sound equipment).

**DECISION(S)**
- The Board decided not to fund the farmers’ market project grant.

**JUNIOR MANRRS PRE-COLLEGE WORKSHOP** – 3:11 TO 3:12
**DISCUSSION**
- The Board discussed the project grant application and raised concerns about how relatable the project is to sustainability.
DECISION(S)
- The Board decided to not fund the junior manrrs pre-college workshop project grant.

CAMPUS FOOD ASSESSMENT / REAL FOOD CHALLENGE – 3:12 TO 3:21
DISCUSSION
- The Board discussed the project grant application and was somewhat concerned with the feasibility of the project related to UHDS’ invoicing system, how helpful the assessment will be, and overlap with SSI staff projects.

DECISION(S)
- The Board decided not to fund the campus food assessment / real food challenge project grant.

SOIL EDUCATIONAL VIDEOS – 3:21 TO 3:24
DISCUSSION
- The Board discussed the project grant application and raised concerns about an incomplete application, including absence of a budget and timeline.
- The Board discussed requiring follow up questions for this group’s project grant application.

DECISION(S)
- The Board decided to postpone this application until the follow up documents are submitted.

SOLAR VEHICLE TEAM – 3:24 TO 3:32
DISCUSSION
- The Board discussed the project grant application and raised concerns about broad student impact, the additional funding source. The Board also considered the outreach impact this project has on the campus.

DECISION(S)
- The Board decided to fund the solar vehicle team for up to $6000.

SWITCH ENERGY PROJECT – 3:32 TO 3:38
DISCUSSION
- The Board discussed the project grant application and was satisfied with this group’s previous history and record of events on campus.

DECISION(S)
- The Board decided to fund the switch energy grant up to $1500, excluding the catering costs.

UPSTREAM INTERNATIONAL HEALTH CONFERENCE – 3:32 TO 3:57
DISCUSSION
- The Board discussed the project grant application and raised concerns around the budget, particularly the purchase of food.

DECISION(S)
- The Board decided to fund the upstream international health conference for up to $2464, with the exclusion of the breakfast for both days.

SOCIAL RESPONSIBILITY IN THE APPAREL INDUSTRY – 3:57 TO 4:14
DISCUSSION
- The Board discussed the project grant application and raised concerns around the budget, alternative funding, and funding for the Earth Week event.

DECISION(S)
• The Board decided to revisit this application (see “Review of Postponed Applications” section for decision).

REVIEW OF POSTPONED APPLICATIONS – 4:14 TO 4:43

DISCUSSION
• The Board discussed the Agricultural Awareness Week project grant application and revisited concerns about the sustainability of the event and budget.
• The Board discussed the co-op garden project grant application and revisited concerns about the purchase of water, and the detailed budget (including garden tools).
• The Board discussed the social responsibility in the apparel industry project grant application and revisited concerns about the earth week event and considered funding this project like a travel grant. The Board discussed requiring follow-up questions for this application.

DECISION(S)
• The Board decided not to fund the agricultural awareness week project grant application.
• The Board decided to conditionally approve the Co-Op garden project grant for up to $1200, dependent upon the applicants submitting an itemized budget.
• The Board decided to require follow-up questions and an itemized budget for the Social Responsibility in the Apparel Industry project grant, and will make a decision upon submission of these materials.

REVIEW OF POSTPONED APPLICATIONS – 4:43 TO 4:51

DISCUSSION
• The Board discussed the Agricultural Awareness Week project grant application and revisited concerns about the sustainability of the event and budget.
• The Board discussed the Co-Op garden project grant application and revisited concerns about the purchase of water, and the detailed budget (including garden tools).
• The Board discussed the social responsibility in the apparel industry project grant application and revisited concerns about the earth week event and considered funding this project like a travel grant. The Board discussed requiring follow-up questions for this application.

DECISION(S)
• The Board decided not to fund the agricultural awareness week project grant application.
• The Board decided to conditionally approve the Co-Op garden project grant for up to $1200, dependent upon the applicants submitting an itemized budget.
• The Board decided to require follow-up questions and an itemized budget for the Social Responsibility in the Apparel Industry project grant, and will make a decision upon submission of these materials.

NEXT MEETING – 4:51 TO 4:52

DECISION
• The next meeting will be on Tuesday, December 4, 2012 from 2 PM to 3:30 PM at the Student Sustainability Center.
• Potential agenda items include:
  o Social Responsibility in the Apparel Industry Grant Application
  o FY14 Budget Submission

Observers: Kevin Ahern and Brigitte Cluver were present as OSU expert faculty members to help review project grant applications.

Notes: Kevin Ahern and Brigitte Cluver left at 3:46 PM.