SSI FEE BOARD MINUTES | JANUARY 25, 2013

DETAILS

Minute Taker: Brian Powell
Timekeeper: Brian Laird
Present: Brian Powell, Brian Laird, Emily Bowling, Brandon Trelstad, Ryan Stewart, Lindsey Alamode, Shyanne Woods
Absent: Amy Hoffman

AGENDA

SSI Feeboard Bylaws, presented by Brian Laird (115 min)
Travel Grants, presented by Brian Laird (9 Min)
Next Meeting, presented by Timekeeper (1 Min)

MINUTES

SSI FEEBOARD BYLAWS – 12:05 PM TO 2:00 PM

DISCUSSION

• The Board reviewed and discussed making further updates to the SSI Feeboard Bylaws.

DECISION(S)

• The Board decided to add two at large OSU faculty or staff to the bylaws as non-voting, non ex-officio members to provide broad sustainability expertise.
• The Board decided that the SSI Fee Board Chair shall be a voting member, but shall only vote in the case of an evenly split vote.
• The Board decided that voting members may vote using alternative forms of communication in the event that they are able to do so in person, including but not limited to email, telephone, and mail.
• The Board decided to specify that the five voting members shall be composed of at least one undergraduate and at least one graduate student.
• The Board decided that members may be asked to serve multiple year terms.
• The Board decided to add the purpose of the Board and the SSI’s mission statement.
• The Board decided to reword the Board’s duty of requests for SSI funds.
• The Board decided to add that in the event that quorum cannot be reached among voting members due to a conflict of interest, the SSI Director will act as a voting member. If an additional voting member is needed the Administrative Coordinator will act as a voting member.
• The Board decided to add a Vice Chair position to facilitate Fee Board meetings in the absence of the Fee Board Chair. The Vice Chair will be selected from and by voting members.
• The Board decided to add that the Fee Board members shall comply with state, local, and federal laws and regulations, as well as university policies.

**TRAVEL GRANTS** – 2:05 PM TO 2:14 PM

**DISCUSSION**
• The Board reviewed travel grants for the Harvesting Energy Conference.

**DECISION(S)**
• The Board approved all of the travel grants submitted for the Harvesting Energy Conference.

**NEXT MEETING** – 2:14 TO 2:15

**DECISION**
• The next meeting will be on Tuesday, January 29, 2013 from 5 PM to 6 PM at the Student Sustainability Center.

**Observers:** None.

**Notes:** None.