SSI FEE BOARD MINUTES | FEBRUARY 15, 2013

DETAILS

Minute Taker: Brian Powell
Timekeeper: Brian Laird
Present: Brian Powell, Brian Laird, Brandon Trelstad, Shyanne Woods, Eric Alexander, Lindsey Alamode, Elliot Finn, Ryan Stewart, Amy Hoffman
Absent: Emily Bowling

AGENDA

MANNRS Project Grant, presented by Brian Laird (5 Min)
Projects, presented by Brian Laird (67 Min)
Salmon Disease Lab Update, presented by Brandon Trelstad (6 Min)

MINUTES

MANNRS PROJECT GRANT – 12:07 PM TO 12:12 PM
DISCUSSION
• The Board discussed the MANNRS project grant going over on their transportation line item for reimbursement.
• The Administrative Coordinator stated that he gave prior approval for reimbursement, but not for the grant to go over their line items.
DECISION(S)
• The Board agreed to let the MANNRS grant recipients go over their transportation line item for reimbursement.

PROJECTS – 12:12 PM TO 1:19 PM
DISCUSSION
• The Board discussed an informal project proposal put forward by Shyanne Woods for a project that the SSI could do (The 4 Seasons Hoophouse Initiative).
• Eric Alexander brought to the Board’s attention the idea of using the criteria framework from the project grant applications to apply to the projects the SSI is considering moving forward. This would ensure that the SSI’s projects are effectively evaluated and justified.
• The Board discussed the future of project grants and the need to establish criteria to separate out project grants and SSI’s project ideas. Logistics discussed included how we want to support projects. Eric suggested creating a scope document (where do we want to focus) and creating an assessment mechanism to see if the project is good. If we can build these two things, we can filter projects out.
The Board discussed the scope being limited to the six project areas that will exist in FY14 (food, landscape, transportation, waste reduction, energy, and water).

**SALMON DISEASE LAB UPDATE – 1:20 PM TO 1:26 PM**

**DISCUSSION**

- Brandon informed the Board that the scope of the Salmon Disease Lab may be expanding, and it may require more time and/or more funds to enact. The loan agreement will not be ready to sign for a few more weeks.
- Brandon’s other project idea is hot water heaters in 15 or 16 buildings for $25,000 that would be led through the Sustainability Office. This project would be through the Revolving Loan Fund (RLF).

**FTE – 1:27 PM TO 2 PM**

**DISCUSSION**

- The Board discussed the FTE position that will be opening soon and the composition of the search committee.

**Observers:** None.

**Notes:** Amy Hoffman arrived at 12:30 PM