SSI FEE BOARD MINUTES | JANUARY 14, 2015

AGENDA

Revolving Loan Fund LeSells Stewart Project
FY16 Budget
- GTA
- MUNTRA budget
- Solar Trailer Equipment Reserves
SIFC Liaison Update
Professional Development Applications
- Shivani Mather
- Anna Kelly

MINUTES

REVOLVING LOAN FUND LESELLS STEWART PROJECT

DISCUSSION
- The feasibility study is currently underway for this project. SSI needs to decide if we want to hold the funds for this project in our Working Capital plan for the FY16 budget submission.
- Brandon Trelstad reports that the feasibility study suggests the project may be too expensive to pursue. He will report back to the Fee Board with more information emerging from the feasibility study.
- Brandon Trelstad will put feelers out for other projects between $100,000-$300,000 in case the LeSells project isn’t feasible.
- Decision about reserving funds for the LeSells Stewart project was tabled until next week.

FY16 GTA FUNDING

DISCUSSION
- Should we present funding for the GTA salary, OPE and tuition remission as a decision package for FY16 or take the funds out of Working Capital?
- A decision package is likely to be denied. In the long run we will need to fund the position through Student Fees, but we haven’t yet been able to tell the story of the position’s impact on SSI’s grant program.

DECISION(S)
• The Board moved to fund the GTA position out of working capital for FY16 and revisit it in future years. Motion passed. We are funding it in a good faith effort to follow SIFC’s recommendations but we don’t think this is a sustainable option in the long run.

**MUNTRA FY16 BUDGET**

**DISCUSSION**

- Night Owl is the late night transportation option run by the Corvallis Transit System (CTS) and funded 70% by Student Fees. Last year’s fee was $0.87, and they are proposing an increase to $0.93 in FY16 because of an anticipated 10% increase in driver wages, fuel expenses, etc. The City of Corvallis is in the middle of an RFP process and we have to approve a budget without knowing the final costs. The City will cover any additional expenses if the contract signed is more expensive than the fee approved.
- Philomath Connection will increase from $0.13 in FY15 to $0.14 in FY16. The Board will receive more details about ridership, but Tim Bates suggests that it has plateaued. Student Fees pay 7.6% of the total operating cost for this service.
- Should these expenses be listed in our FY16 budget submission as mandatory increases?

**SOLAR TRAILER EQUIPMENT RESERVES**

**DISCUSSION**

- The Solar Trailer Equipment Reserves totals $33,000. These funds need to be set aside in case we are required to make emergency repairs. We also need a line-item in the budget for ongoing maintenance of $173 per year. We plan to fund $200 in FY16 in maintenance for solar trailer.

**SIFC LIAISON UPDATE**

**DISCUSSION**

- Patrick Mahedy has resigned from SIFC and will no longer be serving as SSI’s liaison. We likely won’t have a liaison before budget season ends. Patrick will offer any assistance he can.
- The board asked for SIFC guidance about a number of budget issues.

**PROFESSIONAL DEVELOPMENT APPLICATIONS**

**SHIVANI MATHER**

**DISCUSSION**

- Shivani Mather’s application will not be considered because it is incomplete.

**ANNA KELLY**

**DISCUSSION**

- Anna Kelly’s application received a score of 88 out of 100.

**DECISION(S)**

- The Board voted to fund Anna Kelly’s professional development application in the amount of $500.