SSI FEE BOARD MINUTES | NOVEMBER 3, 2014

DETAILS

Minute Taker: Jen Christion Myers
Present: Emily Bowling, Jen Christion Myers, Kim Helm, Danielle Marias, Lexie Mikesell, Maia Penchansky, Jesse Pettibone, Nick Silva, Brandon Trelstad
Absent: Sarah Bixel, Andrew Futerman, Patrick Mahedy

AGENDA

Director’s Report, presented by Jesse Pettibone (5:30-5:40)
Grant Report, presented by Kim Helm (5:40-5:50)
AASHE Report presented by Emily Bowling, Emily Boyers, Jen Christion Myers, Jesse Pettibone, and Brandon Trelstad (5:50 to 6:00)
SIFC Budget Guidelines, presented by Nick Silva (6:00 to 6:15)
Nominations for Faculty Review Committee, presented by Jen Christion Myers (6:15 to 6:30)
Qualtrics Demonstration, presented by Nick Silva (6:30-6:40)
Revolving Loan Fund, presented by Emily Bowling (6:40-7:30)

MINUTES

DIRECTOR’S REPORT—5:30 TO 5:43

DISCUSSION

- Nov. 17-21st Energy Civil War competition at Dixon against U of O to produce the most renewable energy on elliptical machines
- SSI is partnering to put on Hungry for Change on Nov. 18th as part of Hunger and Homelessness Week, serving a meal budgeted to the SNAP budget
- We are working on becoming a Fair Trade University and putting together Sustainable SWAG guidelines
- Creating signage and Stewardship Guide for the SEC
- Sustainability Certification Program being developed for Res Halls, Greek Life and Events
- Working on setting learning outcomes for student staff and evaluation of student staff training
- Budget preparation has begun

AASHE CONFERENCE 5:43 TO 5:53

DISCUSSION

- SSI staff did two presentations – great professional development opportunity for them
- Keynotes and plenaries were good, networking opportunities were inspiring
- Behavior change sessions were a highlight
SSI employees Jesse Pettibone and Emily Boyers got to meet Anna Lappé and students from several other universities; exchanged ideas, saw the range of programing. Recognized that we’re doing good work and we’re lucky to be in the supportive climate we’re in in Oregon.

Southern Oregon University hosted a session on air travel cabin tax to fund projects on their campus, rather than purchasing offsets. The funds are being paid by the administration from General Funds, but the funding is discretionary from year to year. Does not de-incentivize air travel because the user isn’t paying for the off-set.

GRANT REPORT – 5:53 TO 6:05

DISCUSSION
- Research Grant reports will be on the SSI website, temperature checks will go out this week
- Wage Grants – all have been hired except Dixon, Energy Center, and Spring Creek Project
- Joe Junker from the Energy Center met with Brandon Trelstad two weeks ago
- Professional Development – 4 students will receive the final report template this week for AASHE travel
- Kim Helm is working with AABC to organize travel and doing follow-ups with students
- An Ecologue post went up last Thursday announcing the grant applications. They have also been advertised on the Undergraduate and Graduate Research Office websites, OSU Today, and SSI listserv.
- The Grant Application Open House had no turn-out, but students are making individual appointments with Kim Helm for application advice
- Emily Boyer will send announcement to Cultural Centers, Inform 10, Organic Growers Club, Campus Living (UHDS), facebook, etc.

SIFC BUDGET GUIDELINES – 6:05 TO 6:12

DISCUSSION
- Budget template was released with about half the pages of last year’s template
- Our hearing will be Feb. 3rd, 2015 and the Open Hearing will be Feb 12th, 2015. All Fee Board members should plan to attend these presentations
- We will meet with SIFC on Nov. 6th at 5 pm in MU 207

FACULTY GRANT REVIEWERS – 6:12 TO 6:26

DISCUSSION
- We are seeking a faculty team to assist with Project Grant review. Research Grants already have a faculty co-applicant, so don’t need a review team.
- Sustainability Advocates could be a resource for establishing this committee
- A wide diversity of expertise would be useful, as long as people are familiar with social, economic and/or environmental sustainability

ACTION ITEM(S)
- Jen Christion Myers will create a Google doc to solicit nominations from the Board

QUALTRIC DEMONSTRATION - 6:26 TO 6:28

DISCUSSION
- Nick Silva created a Qualtrics from for grant evaluations for Fee Board members to test run

ACTION ITEM
- Members should do a test run this week, please complete by Friday, Nov. 7th, 2014.

RLF – 6:28 – 7:14
- Board feedback needed for evaluation criteria and signage requirements
• Do we want to require permanent SSI signage for RLF projects? If so, should we pay for them? Students will know what impact their fees are having.
• It can be funded as part of the loan or by the applicant
• Signage should acknowledge SSI as a funder, signs must be reviewed by SSI Fee Board and the Sustainability Office to determine language and placement for accessibility to students.
• Criteria review language was finalized
• Ask that information listed on the signage also be on the building’s website

NEXT MEETING –
DECISION
• The next meeting will be on November 17, 2014 from 5:30 to 7:30 at the Student Sustainability Center.