SHOW FACTS
Juried Show
Established (38th year)
Well attended/OSU has 26,000+ students
Promoted/Advertised regionally
50 booth spaces/100+ artisans
Live Entertainment

FACILITY ...the event is held in the historic and beautiful Memorial Union Ballroom.
6' and 8' tables and chairs are available for use
or Artisans may bring their own
Electricity provided to each booth
WIFI wireless access available to artisans
Morning refreshments provided for artisans Fri. & Sat.
Booth sitters available both fair days for short breaks
ATMs located in the building
Many aspects are factored into the room layout and space allocation. We will try to accommodate requests from vendors who have special booth needs; please contact us early with these requests and/or note them on the entry form. Exterior canopies may not be used in the Ballroom; the framework may be used if it fits within the height of the booth space.

JURY PROCESS
There is no fee for jurying. Artwork is juried from 3-5 jpeg images, photos or CD. If you feel these formats cannot best represent your work or food item, you may make arrangements for physical samples to be juried.
Please include an image of your booth set up.
Top 20 artisans from 2017 do not have to jury but must submit an application.
A few alternate vendors will be selected and notified as space becomes available.

Deadline to submit is: June 30, 2018
There are 2 submission options:

Preferred method: SUBMIT ONLINE
> a quick link.
Step 1: From OSU Craft Center website
Step 2: > select Events & Activities
Step 3: > Select Holiday Marketplace
Step 4: scroll down > under VENDORS click submit online.

Other option: Download and Complete ENTRY FORM (available on-line follow steps 1-3 above)
> then click Download Entry form.
> Complete information
> SAVE AS >> name the file Your Last Name
> EMAIL YOUR Entry to
daymarketplace@oregonstate.edu
or print completed form & Mail-in
or drop-off @ Craft. Center.

JURY CRITERIA
Different jurors are chosen each year to reflect the demographics of attendees. Their goal is to create a diverse show of high quality work they feel will sell well at our event.

ELIGIBLE ARTWORK
All items for sale must be handcrafted, grown or produced by the vendor.
Because of University contract, work cannot directly compete with the OSU Beaver Store.

EVENT COSTS
Booth: 10’x10’
$145.00 plus 10% commission on sales

Table spaces: 9’ x 6’
$95 plus 10% commission on sales

Parking Permits available for purchase
$12/ full day $6/half day
Permits are required for weekday on-campus parking

There are no refunds after Nov. 1st
Please note a non-refundable processing fee of $25 will be withheld for cancellations.

COMMISSION
A 10% commission will be collected from each artisan at the end of the fair. Each vendor will keep track of his/her sales. Event staff will come by at the close of each fair day to record sales figures. This is a honor system. Top 20 sellers from this year’s show will not have to jury-in next year.

QUESTIONS/CONCERNS?
CC Manager/ HMP Coor. Susan Bourque
541-737-6371 susan.bourque@oregonstate.edu
OSU Craft Center front desk: 541-737-2937
Website: sli.oregonstate.edu/craft

CALENDAR
Entry Deadline: June 30, 2018
Option 1: Submit materials online:
http://sli.oregonstate.edu/craft/holidaymarket
Option 2: email materials to:
holidaymarketplace@oregonstate.edu
Option 3: Mail or Deliver to:
OSU CRAFT CENTER
02 Student Experience Center
2251 SW Jefferson St.
Corvallis, OR 97331

July 15, 2018 - Notification
Sept. 1, 2018 - Booth/Table Fee Due
November 2017 - Vendor Packets emailed out
November 29, 2018 - Set-up (you will be notified of time)
November 30 & Dec. 1, 2018 - Fri. & Sat. HMP show